

<b>Students</b>	<b>Section J:</b>		
	<b>Knox County Board of Education</b>		
	Descriptor Term:	Descriptor Code:	Issued:
	<b>Student Assignment</b>	<b>J-151</b>	<b>7/95</b>
	Reviewed:	Revised:	
	<b>10/23</b>	<b>12/23</b>	

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**TO SCHOOLS**

Students, including those in kindergarten, must attend the school to which they are assigned by virtue of their parent(s) or legal guardian(s) residence of record. Students must enroll in the school of appropriate grade in their zone unless a transfer has been approved. If students do not reside with both parents together, students are then zoned to attend the school based on their primary or residential parent’s legal address. If students have divorced and/or separated parents/legal guardians who have equal time with the students, and the parents/legal guardians are designated as joint primary residential parents, the parents may either agree to one residential parent’s address (by completing Form AD-123) or Knox County Schools will use the first submitted valid residential address.<sup>1,2</sup>

Knox County Schools requires proof of residence and a family or primary parent may use a residence address if that family or parent has a completed and signed non-contingent contract for the purchase of the residence. If this provision is used, the sufficiency of the documentation shall be at the discretion of the Director of Schools, or his or her designee, and the family or parent shall provide closing documents to confirm the sale of the property. Failure to provide closing documents shall disqualify the address from use for the family or parent and a return to the proper zoned school at the end of a semester or school year.

Parents or legal guardian(s) may elect to enroll their children in any school in the school system provided the student has received an approved transfer, and the parent provides transportation to and from that respective school and provided further, that such choice does not cause overcrowding in the chosen school.

**TO CLASSES**

The principal shall be responsible for assigning all students to classes.<sup>3</sup>

Students who enter the system from another school system are to be placed by the principal in the grade and/or level as indicated by records from the former school. If the student's placement is inappropriate in the grade or level assigned, he or she may be reassigned by the principal to another grade level. Parents shall be kept advised.

The principal shall separate an alleged perpetrator of child sexual abuse from an alleged victim if the abuse allegedly occurred while the child was under the supervision or care of the school. If available and appropriate, a child shall be reassigned if a request is made by the child’s parent or custodian and the perpetrator has been: (1) substantiated by the TN Department of Children’s Services; (2) adjudicated by a juvenile court to have committed the sex abuse; or (3) criminally charged.<sup>4</sup>

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Legal References:

1. T.C.A. § 49-6-3102 through 3103.
2. T.C.A. § 36-6-410 and 415.
3. T.C.A. § 49-6-3102.
4. PL 107-110, Part C, Section 1031 McKinney-Vento Homeless Education Act.

Approved as to Legal Form  
 By Knox County Law Director 10/31/2023  
 /Gary T. Dupler/Deputy Law Director